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| Project Closure Report | |
| Purpose: This report should be completed at the end of a project. | |
| Project Name | JC Consulting |
| Project Team | T21 – Client |
| Company Name | JC Consulting |
| Company Contact | NA |
| Project Actual Start Date | 2018-09-12 |
| Project Actual End Date | 2019-04-10 |
| Reason for Project Closure | End of academic term |
| Client Acceptance Date | NA |
| Project Description | JC Consulting is a recruit boutique, the project is developing a web application to allow the flow control of posting jobs and candidates application |

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| Closure Activity Confirmation | | |
| --- | --- | --- |
| **Item** | **Confirmation** | **Comments** |
| **Project Considered a Success** | Yes  No  N/A | All functionalities were implemented |

| Release of Hardware / Software | | |
| --- | --- | --- |
| Item | Description | Release Date |
| Release 01 | Admin Home Page and User List  Company Register | 2019-02-28 |
| Release 02 | Admin Company List / Jobs List  Company Add / List Jobs | 2019-03-15 |
| Release 3 | Admin Add User / Edit Jobs and Companies  Company Edit Company and Job | 2019-04-10 |

| Project Archival List | | | | |
| --- | --- | --- | --- | --- |
| Project Deliverables Report | | |  | |
| # | File / Email Description | Document Location | | Storing Media (Hardcopy/Softcopy) |
|  | # Sprint 01  Project Summary  Project Vision  High Level Requirements  Personnas and Users Stories | <https://github.com/101096098/Capstone_Documents> | | Softcopy |
|  | # Sprint 02  Project Plan - Team Charter  Product Backlog  Minutes of Meeting | <https://github.com/101096098/Capstone_Documents> | | Softcopy |
|  | # Sprint 03  Requirements Analysis and Design | <https://github.com/101096098/Capstone_Documents> | | Softcopy |
|  | # Sprint 04  Requirements  Mockup client module | <https://github.com/101096098/Capstone_Documents> | | Softcopy |
|  | # Sprint 05  Project Plan \_ Rev 01  Project Status Report 01 | <https://github.com/101096098/Capstone_Documents> | | Softcopy |
|  | # Sprint 06  Project Status Report 02 | <https://github.com/101096098/Capstone_Documents> | | Softcopy |
|  | # Sprint 07  Capstone Presentation | <https://github.com/101096098/Capstone_Documents> | | Softcopy |
|  | # Sprint 08  RAM matrix  Project Status 3  Meeting of Minutes | <https://github.com/101096098/Capstone_Documents> | | Softcopy |

| Re-usable Component / Tools Developed | | |
| --- | --- | --- |
| # | Re-usable Component / Tools Name Description | File Name |
|  |  |  |
|  |  |  |
|  |  |  |
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| Project Value/Benefits | | |
| --- | --- | --- |
| Provide a summary of the value/benefits of this project and indicate whether they have already been realized or will be realized in the future. | | |
| # | Value/Benefit | Realized / Future |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

| Lessons Learned | |
| --- | --- |
| Include any technical, managerial lessons learned, preventative measures for issues faced, and aspects of the project that had a positive impact on the success of the project. | |
| # | Description / Explanation of Lesson Learned |
| 1 | Define the structure at first moment => We have some changes in the structure in the development process |
| 2 | Check commitment of the team in the beginning of the project = >Two members did no finished the project |
| 3 |  |

| Best Practices | |
| --- | --- |
| Identify any innovative methods, techniques, processes developed, as well as any other best practices used on the project. | |
| # | Description of Best Practice |
| 1 | Regular meetings |
| 2 | Github version control |
| 3 |  |

| Prepared By | | | |
| --- | --- | --- | --- |
| **Project TeamT21** | T21 – JC Consulting Client Module 2019-04-02 | | |
| (name) (signature) (date) | | |
| **Team Member** | Renata Moura | | |
| **Team Member** | Abdalahman Hall | | |
| Handover Approvals | | |
|  | | |
| **Stakeholder/Industry partner Name and Title** | | Ajana Shanj |
| (signature) (date) |
| **Comments**: <<insert comments or additional information here if required>>. | | |

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| Project Closure Approval | |
| **Stakeholder/Industry partner Name and Title** | << YYYY-MM-DD >> |
| (signature) (date) |
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Document Reference: www.ocio.gov.nl.ca/OCIO/pmo/docs/**project\_closure\_report**\_template.docx